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**Bournemouth University HEIF-5 +1 (2015-2016)**

**Funding Application**

**HEFCE provide universities with funding for knowledge exchange (HEIF) to enable them to support and develop a broad range of knowledge-based interactions between themselves and the wider world, which result in economic and social benefit to the UK.**

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| **Principal Investigator Details** | Name of PI | |
| **Faculty/ Service** |  | |
| **Email address** |  | |
| **Telephone** |  | |
| **Co-Investigator Details** | Name of CoI | |
| **Faculty/ Service** |  | |
| **Email address** |  | |
| **Telephone** |  | |
| **Proposal title** | Please be as concise as possible. Avoid using too much jargon. (Press return for more space.) | |
| **How will this support the university’s HEIF strategy (Max 250 words)** | Identify key themes including evidence for innovation and HEIF strategy. | |
| **How will this support KE activity with the wider world?[[1]](#footnote-1) *(Max 250 words)*** | Think about Dorset LEP /Government agenda - UK and overseas.  (Local/regional/national and international.) | |
| **How will this support the translation of research into impact beyond academia? (Max 250 words)** | Think about impact in terms of the Research Excellence Framework. | |
| **Outline of project**  **Proposal /business case** (*Max 700 words)* | Include key milestones during the project. | |
| **Project board details** | Insert details of any project board you plan on setting up, Please list internal and external members including Name and job title and if applicable type of role/ added value these members will bring to this project. | |
| **Outputs / deliverables *(Max 250 words)*** | Including evidence of impact at local, regional, national and international levels,  This may include e.g. research outputs, networks, collaborative bids, student engagement, etc.). | |
| **Total HEIF funding requested** | Insert total amount requested. Please complete budget on additional page. | |
| **Research Ethics** | Where applicants are proposing to conduct research, they are required to confirm completion of the research ethics e-module training course.  [Please follow this link for more information.](http://blogs.bournemouth.ac.uk/research/researcher-toolbox/research-ethics/)  I (we) confirm that I (we) have successfully completed the research ethics e-module training course. Yes/No  Confirm and list name/s | |
| **DDRPP sign off**  **Name**  **Faculty**  **Signature** | | **Date** |
| **Confirmation project will end by 31st July 2016 and all funding will be spent by this time** | | Yes |

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|  |  |  | | **Budget** – This can be completed on an excel spreadsheet if easier (using the same headings). | | | | | | | | | | | | |
|  | | |  | | |  | |  | | **2015/16 £’000’s** | | | **Total Project £’000’s** | | |  |
| **Expenditure** | | | **Plan**  Aug - Oct | | **Plan**  Nov - Jan | | **Plan**  Feb - April | | **Plan**  May - July | | **Actual** | **Variance** | **Original Plan** | **Forecast to July 2016** | **Variance** | **Comments on changes and forecast to end of project** |
| **Staff** | | |  | |  | |  | |  | |  |  |  |  |  |  |
| **Non-staff**  Potential headings could include:  Travel  Accommodation and subsistence  Conference fees  Venue hire  Printed material  Equipment  Consumables | | |  | |  | |  | |  | |  |  |  |  |  |  |
| **Total Expenditure** | | |  | |  | |  | |  | |  |  |  |  |  |  |
| **Income** | | | **Plan**  Aug - Oct | | **Plan**  Nov - Jan | | **Plan**  Feb - April | | **Plan**  May - July | | **Actual** | **Variance** | **Original Plan** | **Forecast to July 2015** | **Variance** | **Comments on changes and forecast to end of project** |
| **Total Income** | | |  | |  | |  | |  | |  |  |  |  |  |  |

1. This is knowledge exchange in its broadest sense and encompasses: business engagement, public engagement, income generation, support for SMEs, research impact, commercialisation and IP, etc. [↑](#footnote-ref-1)