



**Bournemouth
University**

Summary of changes to Academic Regulations, Policies & Procedures (2017-18)

We have made some important clarifications and changes to some of our academic regulations, policies and procedures for the 2017-18 academic year. These apply to students on both undergraduate and postgraduate taught courses, including assessment regulations. The updated policies can be found on our website at: www.bournemouth.ac.uk/important-information, and a summary of the changes we have made is below.

If you are on a Postgraduate Research award, separate communications will be sent to you from the Doctoral College.

The documents listed here, and all other regulations, policies and procedures that concern you can be accessed throughout the year on the BU website at www.bournemouth.ac.uk/important-information should you need to consult them. If you have a query in relation to any of these documents, please discuss these with the relevant member of your course team, your course administrator, AskBU or SUBU Advice.

3B – Recruitment, Selection and Admissions Policy (Taught Programmes)

The following items have been added to the policy to provide clarification on existing admissions policies and procedures.

This includes:

- How targets and entry requirements are set at the start of each application year
- Clarification on our minimum entry requirements
- Our policy on rejecting applicants who have declared a criminal conviction and there are fitness to practice concerns
- Our policy on rejecting applicants who have declared a disability and the University is unable to make reasonable adjustments
- Our policy for considering extenuating circumstances

3P Recognition of Prior Learning (RPL) and UK Credit Transfer: Policy and Procedure

The process for considering Recognition of Prior Learning (RPL) and UK Credit Transfer (UKCT) is now managed by the UK Admissions Team (if you are applying from the UK) or the International Admissions Team (if you are applying from outside the UK). These teams will be responsible for keeping in touch with you about your application, rather than Faculty based staff.

In line with this, records relating to decisions about applications for Individual Unit Exemptions will no longer be managed by Faculties but by the Student Lifecycle Team.

6A Standard Assessment Regulations: Undergraduate Programmes; Foundation Degree Programmes; Integrated Masters Programmes

The University has introduced a new policy to allow undergraduate students to carry credit between levels of study. If you have been unsuccessful in the reassessment of a unit, the Assessment Board now has the option to allow you to carry up to 20 credits worth of failed assessments into your next level of study. On rare occasions, the Assessment Board may allow up to 40 credits worth of failed assessments to be carried forward in this way. The rules for this policy are very specific so please make sure you speak with a member of your programme team and/or SUBU Advice if you think that carrying credit may be relevant for your situation.

As part of introducing this option to Assessment Board decisions on progression, the University has also revised its rules for the credit values that you must achieve before you can be awarded an undergraduate exit qualification:

- A Certificate of Higher Education (Level 4) may be awarded if you have achieved 120 credits overall with at least 100 credits at Level 4;
- A Diploma of Higher Education (Level 5) may be awarded if you have achieved 240 credits overall, with at least 100 credits at Level 5;
- A Bachelors degree without Honours (Level 6) may be awarded to you if you have been carrying credit and have achieved 320 credits overall, with 80 credits at Level 6;
- A Bachelors degree with Honours (Level 6) may be awarded to you if you have achieved 360 credits overall and at least 100 credits at Level 6.