

APPENDIX 3: TARIFF OF PENALTIES

General information

- A piece of work may constitute or form part of a formal element of assessment or it may be an informal sub- element which contributes towards a formal element.
- In some circumstances it may be appropriate to refer the case on to be considered under the Fitness to Practise Procedure.

NO CASE TO ANSWER OR POOR ACADEMIC PRACTICE EVIDENT

Where the Faculty investigation/Panel/Board determines that there is **no case to answer** it shall act in accordance with the guidance provided in the policy and procedure.

Where the Faculty investigation/Panel/Board determines that **poor academic practice is evident** it shall act in accordance with the guidance provided in the policy and procedure.

Penalty	FACULTY OFFENCE - (refer to penalties 1 – 2 only)
1.	<p>The issue of a formal written warning and A mark of 0% to be recorded for the formal element of assessment affected by the academic offence and Resubmit coursework: the student is required to resubmit the piece of work affected (on the basis of either the original or a new piece of work), but only in accordance with the assessment regulations for that programme and if the student's profile permits and all opportunities have not already been exhausted The mark for the unit in question will be capped at the pass mark.</p>
2.	<p>The issue of a formal written warning and A mark of 0% to be recorded for the formal element of assessment affected by the academic offence and Resubmit coursework: the student is required to resubmit all pieces of work (including all-sub-elements where relevant) related to the formal element in question, using new pieces of assessment, but only in accordance with the assessment regulations for that programme and if the student's profile permits and all opportunities have not already been exhausted. The mark for the unit in question will be capped at the pass mark.</p>
Penalty	SEVERE FACULTY OFFENCE - (refer to penalties 1 – 4 only)
3.	<p>The issue of a formal written warning and A mark of 0% to be recorded for the unit affected by the academic offence, including all formal elements contributing to the unit and Repeat failed unit: The student may be allowed to repeat the unit, normally using new piece(s) of assessment, but only in accordance with the assessment regulations for that programme and if the student's profile permits and all opportunities have not already been exhausted. The mark for the repeated unit, including all formal elements, will be capped at the pass mark.</p>
4.1	<p>The issue of a formal written warning and Repeat level: The student may repeat the level the following academic year, normally using new pieces of assessment, in accordance with the assessment regulations for the programme and if the student's profile permits and all opportunities have not already been exhausted. The student will have all credit stripped from their assessment record for the level and all units within the repeated level will be capped at the pass mark. If the student chooses not to repeat, they will be withdrawn in accordance with Option 4.2.</p>
4.2	<p>The issue of a formal written warning and Withdrawal: The student may not be reassessed and is withdrawn from the programme with immediate effect. The student may be considered for the award of credit at that level in accordance with the assessment regulations for the programme. The student may also be eligible for an intermediate award. The student cannot transfer to any programme within Bournemouth University using any credit gained.</p>

Penalty	MAJOR UNIVERSITY OFFENCE - (refer to penalties 1 – 6)
5.	<p>Withdrawal: The student may not be reassessed and is withdrawn from the programme with immediate effect in accordance with the assessment regulations for that programme.</p> <p>The student will have all credit stripped from their assessment record for the level and will leave Bournemouth University with no credit for that level but may be eligible for an intermediate award.</p> <p>The student cannot transfer to any programme within Bournemouth University using any credit gained and nor may they be re-enrolled into the same programme at a later date.</p>
6.	<p>Withdrawal: The student may not be reassessed and is withdrawn from the programme with immediate effect in accordance with the assessment regulations for that programme.</p> <p>The student will have all credit stripped from their assessment record for the level and previous levels and will leave Bournemouth University with no credit for the programme.</p> <p>The student will not be allowed to re-enrol on the programme at a later date.</p>