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This document is part of the Academic Regulations, Policies and Procedures which govern the University's academic provision. Each document has a unique document number to indicate which section of the series it belongs to.

3A – STANDARD ADMISSIONS REGULATIONS

Taught Postgraduate and Graduate Certificate/Diploma programmes

1 SCOPE AND PURPOSE

- 1.1 These regulations outline the requirements for applicants to be admitted to Bournemouth University postgraduate taught programmes, including Graduate Certificate and Diploma programmes.
- 1.2 These regulations will inform all admissions decisions including the setting of entry requirements for new programmes.

2 KEY RESPONSIBILITIES

- 2.1 Head of Admissions will review the admissions regulations as appropriate.

3 LINKS TO OTHER BU DOCUMENTS

[3B - Admissions Policy \(Taught Programmes\)](#)
[3P - Recognition of Prior Learning \(RPL\) Policy and Procedure](#)
[3H - English Language Policy](#)

4 STANDARD ENTRY REQUIREMENTS

- 4.1 The standard entry requirement of a postgraduate taught programme is a UK Bachelors Honours Degree, or overseas equivalent.
- 4.2 Other qualifications at level 6 of the Regulated Qualifications Framework will be considered for entry to a postgraduate programme if listed on the Register of Regulated Qualifications (<https://register.ofqual.gov.uk/>).
- 4.3 Non-UK applicants for whom English is not their first language may need to provide evidence of English language ability in all four components: Listening, Speaking, Reading and Writing. The standard English language requirement of a postgraduate taught programme is IELTS (Academic) 6.0 with a minimum of 5.5 in writing, speaking, listening and reading.
- 4.4 Entry requirements based on academic or professional qualifications from outside the UK are determined using guidance from UK NARIC (www.ecctis.co.uk/naric/Default.aspx) as well as other external bodies such as UCAS, British Council, overseas governments and international market experience and expertise. Official translated transcripts will be required if qualifications are not certificated in English.

- 4.5 A combination of academic and experiential learning (such as work experience or extra-curricular activities in a relevant field) will be considered on its individual merits and may be acceptable if the applicant does not possess traditional qualifications.

5 NON-STANDARD ENTRY REQUIREMENTS

- 5.1 Some programmes require applicants to evidence subject knowledge with an appropriate qualification and grade in a relevant subject area.
- 5.2 Some programmes may have additional entry requirements if the application form alone does not demonstrate an individual's potential to succeed. Accredited or regulated programmes may have additional requirements to satisfy the guidelines of the relevant organisation.
- 5.3 Programmes that lead to a profession may require a level of experience in a relevant vocational area or similar work in closely related fields.
- 5.4 Applicants to programmes that lead to a professional qualification may need to undertake an Occupational Health and Enhanced Disclosure Barring Service/International Police check, the outcomes of which will be taken into consideration as part of the admissions process. Our website will indicate if these checks are required or not.
- 5.5 All applicants are required to provide a personal statement and an academic reference as part of their application. For some professional programmes, an additional professional reference is required. The University is unable to accept a reference from a friend or family member and may not be able to accept references from a personal email address.
- 5.6 An interview may be required to assess competency, communication skills, motivation to study or other attributes as required by a professional organisation.
- 5.7 A portfolio review may be required to assess ability or to demonstrate how an applicant's previous experience contributes to achieving the course learning outcomes.
- 5.8 There are additional requirements for students applying for direct entry to a programme with existing credit. Please see 3P Recognition of Prior Learning (RPL) and UKCT Policy.

6 REFERENCES AND FURTHER INFORMATION

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- 6.1 This policy was reviewed according to the University's [Equality Analysis Procedure](#) in May 2019.