



## Active Travel locker hire form

If you would like a dedicated Active Travel locker at Bournemouth University, please complete this form. You will be charged a £10 deposit. When you no longer require the locker, you can e-mail [tplangroup@bournemouth.ac.uk](mailto:tplangroup@bournemouth.ac.uk) to request for your deposit to be returned.

To be completed by Smartcard Administration

Charge to be applied	£10
Authorisers Name	Rebecca McPhee – Smartcard Administration

To be completed by staff member/student

Full Name	
Staff/Student ID	
Contact Number	
Room number/main campus of study	
Date	

Locker location	Christchurch House	Bournemouth House	Studland House	Executive Business Centre
Please tick your preferred location				

To be stamped by Cash Office upon payment

Payments to be made to: <b>1495 TEAE 55 X</b>
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Please return completed form electronically to [smartcardservices@bournemouth.ac.uk](mailto:smartcardservices@bournemouth.ac.uk) once payment has been made at the Cash Office.