



Oral Presentation Guidelines

Oral presentations will be delivered to an audience who may have some or no knowledge of the subject. Share your knowledge in a clear and concise way, use common language, and avoid abbreviations and complex statistics where possible. The presentation is similar to a short paper: **Introduction, Main Body, Conclusion.**

Requirements:

- Complete the Abstract Form to express your interest in presenting at the Conference. Please ask your Supervisors to review your Abstract.
- Abstract word limit: **not exceeding 150 words.**
- 12 Minute presentation – approximately 12 Powerpoint slides
- Main body text font size: point 24 minimum.
- Main title font size should be larger than point 24.
- Diagrams, charts, tables and images are acceptable where appropriate. Ensure all text is legible and that pictures are clear.
- If you are a PGR/MRes student we recommend you register for the Researcher Development Programme 'Presentation Skills' Workshop – visit the Graduate School PGR Community in MyBU for more information and dates.

Deadline:

Please send your Abstract to pgconference@bournemouth.ac.uk by midnight, Thursday 24 November 2016.

Note: the number of oral presentations is limited and therefore the selection process is competitive - abstracts will be shortlisted by a Faculty academic panel and you will be advised if your abstract has been successful 2 weeks after the deadline date.

If you have any queries or require assistance please contact the Graduate School team

Email: pgconference@bournemouth.ac.uk Phone: 01202 968255