

Bournemouth University Travel Plan 2013-18 measures and initiatives update – May 2017

Introduction

The Bournemouth University Travel Plan 2013-18 is a 'living' document which is regularly monitored, evaluated and reviewed. This Travel Plan update document highlights the measures that have been initiated to date by the Travel Plan. This document also outlines how the University has been monitoring and evaluating the Travel Plan since 2013.

Measures and initiatives

The Travel Plan has a suite of measures and initiatives to ensure the university is accessible for students, staff, and visitors, via a range of sustainable travel options. [The Bournemouth University Travel Plan 2013-18 summary document](#) identifies a number of new and improved measures and incentives to help promote modal shift away from single occupancy car use and to help achieve the Travel Plan targets. The table below provides an update of how the Travel Plan is progressing in terms of implementing this suite of measures and initiatives.

Mode	Measure	Description	Target Date	Target group(s)	Date implemented/revised	Comment	RAG status	Action complete
All sustainable Modes	Travel Plan Co-ordinator (TPC)	A Travel Plan Co-ordinator has been appointed to oversee the implementation, administration and management of the Travel Plan. This part time role is also responsible for providing guidance, support and advice on travel related matters to staff, students and visitors	08/2013	All staff and students	08/2013	TPC. 3 days per week to implement the Travel Plan.	G	Yes
		Travel Plan Co-ordinator role made a full time permanent post.	09/2014	All staff and students	09/2014	Additional resource to implement the BU Travel Plan.	G	Yes
	Green Week	Promote sustainable travel options during Green Week.	11/2014	All staff and students	11/2014 11/2015 02/2017	2017 events: <ul style="list-style-type: none"> • BUG meeting and lunch • Bike loan event 	G	Ongoing

						<ul style="list-style-type: none"> • Refurbished bike sale • Cycle to work road shows • Lift share and co-wheels event • Electric Vehicle test drives. 		
	Travel Information Pack (TIP)	The development of a Travel Information Pack for staff, students and visitors. The pack will include all the necessary information required to help make informed decisions about journeys to/from the University and it will encourage the use of sustainable transport options	04/2014	All staff and students	07/2016	New staff sustainable travel information leaflet has replaced car parking permit application form in new staff starter pack. All web pages updated with the latest travel information and incentives.	G	Ongoing
	Personalised Travel Planning (PTP)	These voluntary sessions are aimed at assisting staff and students to identify the issues that affect their individual journeys to/from BU. The session will help individuals to understand their travel choices and will highlight the benefits associated with sustainable travel. This service is free of charge and is available to any staff member or student at BU.	02/2014	All staff and students	05/2014	Training undertaken by TPC using motivational interviewing techniques. PTP offered to staff and students as part of parking permit appeals process.	G	Ongoing
Walking	Promotion of Walk to work week	Plant to promote walk to work week 2015. Aim for 50 members of staff to sign up and to take part.	Annually - May	All staff	05/2014	May 2014 – 30 staff engaged. May 2015 – 50 staff	G	Yes

						engaged.		
	Walking Champion	The identification of a walking champion to promote the benefits of walking to staff and students through a promotional campaign	04/2014	All staff and students	03/2016	A staff walking champion has now been identified to help promote the health and wellbeing benefits of this active travel mode.	G	Yes
	Walkability route map	The creation of a walking reference map to identify the most accessible and walking friendly routes to the university.	05/2015	All staff and students	07/2016	Active Travel Map created by Sustrans.	G	Ongoing
Walking	Personal safety events	Staff and students will have the opportunity to attend Personal Safety talk presented by the University Police Officer.	05/2014 (On-going)	All staff and students	05/2014	Two events provided during Walk to Work Week in 2015. 1-1 support provided through the PTP process.	G	Ongoing
	Improve pedestrian accessibility to the university	The university will lobby the local councils to improve walking infrastructure in the locality to make walking safer and more accessible.	On-going	All staff and students	03/2015	Bournemouth Borough Council audited the most popular walking routes to BU campuses and identified priorities for improved accessibility.	G	Ongoing
Cycling	The BU by bike subscription scheme	This scheme aims at removing all the potential barriers to cycling to the University for staff and students. For a small annual subscription fee, the scheme offers: a refurbished bike, lights, D lock, a cycle helmet voucher, free monthly maintenance check, access to a free Urban Cycle skills	October 2013	All staff and students	10/2013	Scheme implemented with funding from Bournemouth Borough Council. By July 2015 100 bikes in the fleet.	G	Ongoing

		training course and access to a free bike maintenance work shop. This initiative is supported by Bournemouth Borough Council.						
Additional cycle parking and facilities		BU has secured funding from Bournemouth Borough Council to install 150 new cycle parking spaces at the Talbot Campus.	03/2014	All staff and students	05/2014	150 new cycle parking spaces at the Talbot Campus: 20 Covered visitor parking at Poole House; An extension to the Dorset House secure compound; free standing cycle hoops located on campus.	G	Yes
		Upgrade cycle parking facilities with bike pumps, work stands and D lock storage.	07/2015	All staff and students	07/2015	7 pumps installed 2 work stands 5 D lock storage stands.	G	Yes
		Extension of the covered and secure Christchurch House compound to provide 70 additional BREEAM compliant spaces.	07/2016	All staff and students	07/2016	Replaced 60 free standing hoops on campus where bike thefts were an issue.	G	Yes
Cycle Champion		The identification of a cycling champion to promote the benefits of cycling to staff and students through a promotional campaign	04/2014	All staff and students	11/2015	A number of cycle champions identified through the re-launch of the Bicycle User Group. Champions helped to promote "Be seen, be safe" campaign during Green week, Nov	G	Ongoing

						2016.		
	Bikeability route map	The creation of a bicycle reference map to identify the most accessible and cycle friendly routes to the University. Waiting for mapping Base to be created by Bournemouth Borough Council. Due for completion autumn 2014	05/2014	All staff and students	07/2016	Active Travel Map created by Sustrans.	G	Ongoing
	Bicycle security tagging	To offer free security tagging to staff and students. The tags not only act as visual deterrent to bike theft, but can also help to identify the owners of recovered stolen bikes.	On-going	All staff and students	10/2013	Tagging regular tagging events run by the BU safer neighbourhood team. Additional 200 kits purchased in June 2015. This is an on-going commitment	G	Ongoing
	Cycle safety promotions	The University will run a series of cycle safety promotional campaigns. To promote the events, a limited number of bike lights, high visibility ruck sack covers and strap bands will be given away as incentives to cycle safely.	On-going	All staff and students	10/2013	Annual safety promotional campaigns held every November during Green Week. Additional resources purchased July 2015. This is an on-going commitment.	G	Ongoing
	Dr Bike sessions at the Lansdowne Campus	There are currently Dr Bike sessions at the Talbot Campus once a month. It would be desirable to offer a Dr Bike session for staff and students based primary at the Lansdowne Campus who may find it difficult to access the Talbot Campus sessions.	03/2014	Lansdowne staff and students	09/2014	A Dr. Bike service procured to provide a monthly service at each campus. Contract renewed in August 2015 and service enhanced to provide 29 sessions during the current	G	Ongoing

						academic year.		
	Bike maintenance course	A local cycle maintenance course will be run, offering staff and students the chance to learn how to do basic bike servicing and repairs.	On-going	All staff and students	03/2014	Regular cycle maintenance course run through Hope 2 Cycle.	G	Yes
	Urban Cycle Skills Training	A free Urban Cycle skills training course will be run in conjunction with Bournemouth Borough Council. The course will cover how to cycle safely between the Lansdowne and Talbot Campus. This course will be of particular use to inexperienced domestic cyclists and visiting staff and students from abroad.	On-going	All staff and students	03/2014	Referrals made to Bournemouth Borough Council for bikeability courses. Course promoted to international students and domestic students during Fresher's Week.	G	Ongoing
	Provision of short term loan bikes and storage facilities.	The bike loan scheme will finance 10 loan bikes for use by staff and students for short durations e.g. use at a lunch time or to travel between campuses. The bikes will be stored at easy to access locations at both campuses.	09/2014	All staff and students	On hold.	TPC to identify the demand for this scheme before progressing.	R	On hold
Cycling	Improve cycling accessibility to the university	The university will lobby the local councils to improve cycling infrastructure in the locality to make walking safer and more accessible.	On-going	All staff and students	03/2015	Bournemouth Borough Council audited the most popular cycling routes to BU campuses and identified priorities for improved accessibility.	G	Ongoing
Bus	Increased bus service frequency and capacity	The annual bus contract review will seek to increase the frequency and capacity of the BU bus service on some routes. This will include the	09/2013	Staff and students within 1.5 and 5	09/2013	BU bus service reviewed annually. Further enhancements	G	Ongoing

		vacation service on the U1.		miles; and staff and students travelling between campuses		made in September 2014 and September 2015 in light of significant increases in passenger demand for services.		
	Extension of bus services out of term time	The TPC will assess the possibility of running a reduced U3 service during vacation periods.	09/2014	Staff and Masters/P HD students within 0.5 miles of the U3 routes.	09/2014 08/2016	Peak hours vacation service piloted in 2014/15. AM and PM patronage sufficient to run again in 2015/16. Patronage continues to grow. U1 vacation service increased to 15 mins frequency 08/16. Review annually.	G	Ongoing
	Installation of further Real Time Passenger Information (RTPI) units	RTPI unites will be installed in each of the buildings at Lansdowne, generally within foyer areas, and within a selection of buildings at Talbot (over that already provided).	07/2014	All staff and students	05/2015	BU funded screens and installation costs, feed and software provided by Borough of Poole Council/Bournemouth Borough Council through Better Bus Fund.	G	Yes
	Exploration of RTPI data to mobile devices	The TPC will explore the possibility of a mobile phone app to communicate real time bus information to staff and students.	Dec 2014	All staff and students	Ongoing	A supporting phone app will be provided through the UNIBUS service provider. Under development – May 17. Real time information available	A	Ongoing

						through the UNIBUS webpage.		
	Bus champion	The identification of a bus champion to promote the benefits of bus travel to staff and students through a promotional campaign	04/2014	All staff and students	07/2016	A number of bus champions have been identified to assist with promotional campaigns. The sustainability team are working on a promotional campaign.	G	Ongoing
Rail	Rail champion	The identification of a rail champion to promote the benefits of cycling to staff and students through a promotional campaign	04/2014	All staff and students	07/2016	A number of rail champions have been identified to assist with promotional campaigns. The sustainability team are working on a promotional campaign.	G	Ongoing
	Promotion of Plus Bus provision	To promote PLUSBUS tickets, which are add-on bus tickets that can included as part of a rail ticket purchase. These are available for those travelling by rail to the Bournemouth and Poole area.	04/2014	Staff living beyond 5 miles	07/2016	PLUSBUS promoted on staff intranet page. Economic benefits more aligned to business travel and visitor journeys to BU. Update information for these core target audiences.	A	
Car	Revision of staff parking permit eligibility	The staff car parking permit eligibility zone will be increased from 1.5 miles to 2 miles. A 12 month notice period	01/2015	Staff living within 2 miles of	02/2015	Staff car parking policy changed and eligibility criteria	G	Yes

		will be given to staff affected.		their main place of work		implemented February 2015.		
	Identifying accessibility to University Bus services	To undertake a feasibility assessment of including a secondary parking permit criteria related to those staff who live within easy reach of a University bus route (400 metres)	03/2015	Staff living within 5 miles of either campus	03/2015	Analysis complete and data is being used to inform future Travel Plan Policy. Further analysis undertaken in January 2016 covering all staff and student journeys to define door to door travel times by public transport to BU campuses.	G	Yes
	Car Share promotional events	The TPC will organise regular Car Share Promotional Events e.g. Car Share Coffee Mornings. The aim of these events will be to promote the benefits of car sharing and to enable potential car sharers to meet in a friendly and comfortable environment.	03/2014 (On-going)	Car sharers from 5 miles or beyond	03/2014 12/2015 11/2016 02/2017	Lift share events: March 2014 February 2015 November 2015. N.B. limited engagement. Requires continual promotion.	G	Ongoing
	Car Share Travel Champion	The identification of a car share (lift share) champion to promote the benefits of car sharing to staff and students through a promotional campaign.	04/2014	Car sharers from 5 miles or beyond	05/2017	Championed by the Chief Operating Officer – Feb 2017.	G	Yes
	Dedicated parking spaces for car sharers	To create dedicated parking spaces for car sharers. These will be located as close as possible to building entrances.	09/2014	Car sharers from 5 miles or beyond	02/2015	Dedicated lift share spaces provided at both campuses. 16 spaces in total. Seek to expand if demand	G	Yes

						dictates.		
	Car Share permit price discount	To explore the possibility of a discounted parking permit for car sharers.	09/2014	Car sharers from 5 miles or beyond	05/2017	Being explored through the parking permit application system.	A	Ongoing
	Car share mapping	The creation of an interactive car share map to promote the availability of car sharing opportunities to the University.	09/2014	All staff	Ongoing	The enhanced BU lift share platform will provide this function. Maps to be produced and promoted.	A	Ongoing
	Sustainable business travel hierarchy	Staff will be asked to apply a sustainable travel hierarchy when considering business and working travel options. If travel is necessary, a series of hierarchical questions will be asked and recorded which will be used to monitor and identify travel trends.	09/2014	All staff	06/2015	Promoted through the staff intranet pages.	G	Ongoing
Reducing the need to travel	Develop a homeworking policy	To develop a human resources policy to cover home working.	11/2014	A proportion of staff	Ongoing	The policy has been approved by UET. The policy is due to be launched in 2017.	A	Ongoing
	Provision of laptops	To investigate the provision of laptops that would encourage flexible/home working practices	11/2014	A proportion of staff	02/2016	Estates pilot project March 2106 is exploring the benefits of flexible working practices.	G	Yes
	To promote the use of Teleconference/video conference facilities	To promote the video conferencing facilities at the University to reduce the need to travel.	11/2014	All staff	07/2016	Staff intranet pages updated to promote video conferencing as a substitute for business travel. TPC involved in a	G	Ongoing

						collaborative University project group to develop a best practice process and campaign to promote video conferencing.		
Additional sustainable travel initiatives that will contribute towards the Bournemouth University Travel Plan 2013-18 objectives								
All sustainable modes	Student Travel Information Pack (TIP)	The development of a Travel Information leaflet for students. The pack will include information required to help make informed decisions about journeys to/from the University and it will encourage the use of sustainable transport options	09/2016	All students	09/2016	Leaflet provided to all 1 st year students in halls of residence promoting the BU loan bike scheme and UNIBUS offer.	G	Ongoing
	Visitor Travel Information	The development of a Travel Information leaflet for visitors. The leaflet will include all the necessary information required to help make informed decisions about journeys to/from the University and it will encourage the use of sustainable transport options. Will help to reduce the demand for events parking.	01/2017	All visitors	Ongoing	On hold until an updated visitor parking policy is published.	A	Ongoing
	JUMP staff engagement pilot project.	JUMP is a staff engagement tool which is being trialled to promote core sustainable and health and wellbeing messages to staff and to facilitate behaviour change.	01/2017	Various staff	Ongoing	Promotion of active travel, public transport and lift sharing. Pilot will finish in June 2017.	A	Ongoing
Walking	Increased incentives for walkers	Agree staff discounts with a number of walking equipment outlets	07/2015	All staff	07/2015	Staff discounts agreed with	G	Yes

						Cotswold Outdoors and Go Outdoors		
	Lunch time Nordic walking sessions to encourage engagement in walking.	A 12 month pilot to provide weekly Nordic walking sessions on campus. Aims to promote health and wellbeing and walking as a realistic option for commuter and intercampus travel.	05/2015	All staff and students	05/2015	Pilot not extended due to limited participation. Has provided the catalyst for an 'organic' BU Walking User Group (BUWUG).	G	Yes
	Active Travel strategy	To create an active travel strategy to help promote walking and cycling to the University by staff, students and visitors to help achieve the modal split objectives of the travel plan	07/2016	All staff, students and visitors	07/2016	Scope written. Project time line required. Sub group formed with key stakeholders. Audit of active travel facilities undertaken. Active Travel Map produced.	G	Ongoing
		To develop a pedestrian and cycle routing master plan strategy to support the implementation of the Estates Development Framework programme and to support the objectives of the BU Travel Plan policy.	07/2017	All staff, students and visitors	Ongoing	Draft routing technical report written. Consultation with BUBUG and BUWUG to be arranged.	A	Ongoing
	Reducing the cost of walking equipment	Adjust the travel to work loan to include the purchase of walking equipment (footwear and waterproofs)	08/2015	All staff	08/2015	Travel to work loan now open to staff who would like to purchase walking equipment	G	Yes
	Provision of promotional materials to aid engagement in walking	Purchase umbrellas, pedometers, and re-usable coffee mugs	05/2015	All staff	05/2015 08/2016	Has helped boost engagement in Walk to Work Week events and BUWUG engagement.	G	Ongoing

	The creation of a BU Walking User Group	Walking User group to promote walking at BU as an Active Travel Mode. The group will promote social walks and lobby for infrastructure improvements to increase walking as a travel mode.	09/ 2016	All staff and students	09/2016	Over 50 members have signed up to date. A regular schedule of social walks provided.	G	Ongoing
Cycling	Promotion of the Momentum Cycle challenge	To promote the Momentum Cycle challenge to staff. Aim to get 10% of staff to sign up and take part. Provide supporting promotional events to boost engagement e.g. biker's breakfasts.	09/2014	All staff	09/2014 03/2015 06/2015 03/2016 09/2016	162 members of staff took part in the September 2016 challenge. BU finished 6 th in the National Workplace competition.	G	Ongoing
	Removing the cost barriers associated with cycling	Implementation of a cycle to work scheme to offer significant reductions on the cost of purchasing a new bike and or cycle accessories through salary sacrifice benefits.	07/2014	All staff	03/2015 09/2015 03/2016 09/2016 02/2017 05/2017	Over 100 members of staff have benefited from this scheme to date. In September 2016 the scheme was increased to 3 windows per academic year, with each window running for 2 months.	G	Ongoing
	Improved facilities for cyclists	Installation of hair dryers and mirrors in changing facilities to improve cycling facilities in response to feedback from BUBUG members.	02/2015	All staff and student cyclists	10/2015	Installed in facilities at both campuses	G	Yes
		Providing easier access to secure cycle compounds. Wrist bands sold through the BU cash office.	05/2016	All staff and student cyclists	05/2016	Promotion through monthly BUBUG e-mails and staff and student intranet pages.	G	Yes
Implementation of an Abandoned		05/2016	All staff and	09/2016	Communications,	Y	Ongoing	

		Bikes process to remove abandoned bikes from cycle parking spaces on campus – increase cycle parking capacity.		student cyclists		tagging process and bike removal actioned July 2016 and February 2017. 50 bikes removed from campus and donated to a local charity for refurbishment and reuse or recycling.		
		Providing easier access to secure cycle compounds. Upgraded door closers which make it easier for doors to be opened with one arm, whilst holding a bike with the other.	04/2017	All staff and student cyclists	04/2017	Upgrades to Christchurch House compound, Bournemouth House and EBC secure cycle compounds.	G	Yes
		To create design standards for future estates development projects and refurbishments, with the aim of providing good quality cycle parking storage and facilities to support the objectives of the Travel Plan.	04/2017	All staff and student cyclists	Ongoing	Draft guidance written and shared with BUBUG. Official sign off required.	A	Ongoing
Create more locker storage space for cyclists		The Travel Plan will pilot 20 Salto lockers in Christchurch House with the aim of managing locker facilities more efficiently.	11/2015	All staff and students	03/2016 09/2016	53 lockers have been upgraded by March 2016. 84 lockers upgraded by September 2016.	G	Yes
		To work with departments to identify the need for lockers to promote walking/cycling	06/2016	All staff	06/2016	IT department has had 36 locker installed in June 2016.	G	Yes
		Install additional lockers at Lansdowne Campus (smart card access).	05/2017	All staff and students	05/2017	30 laminate lockers installed with grant from BBC. Will be allocated for active	G	Yes

						travel use. 15 will be daily use lockers and 15 dedicated use lockers.		
	Reduce on Campus bike thefts	Sell heavily subsidised locks through the Student Union shop	09/2015 (on-going)	All staff and student cyclists	09/2015 09/2016	50 subsidised locks purchased September 2015. All locks sold by February 2016, another order for 50 locks placed March 2016. 100 subsidised locks purchased in September 2016.	G	Ongoing
		Installation of D lock security zones in secure cycle compounds to encourage cyclists to purchase subsidised locks and to leave them on site.	09/2015	All staff and student cyclists	12/2015	5 D lock security zones installed in secure cycle compounds on both campuses.	G	Yes
Electric bikes	Promotion of Electric bikes	To purchase an electric bike to loan to staff for short periods (1 week) to highlight the benefits of electric bikes. Aimed at staff that have identified fitness, health, appearance, distance, route gradients as barriers to cycling.	09/2016	All staff	Ongoing	From September 16 to May 17, 10 members of staff have booked a week trial. Feedback has been very positive.	G	Ongoing
Bus	Re-tendering of the bus service	To procure a service provider for the new bus contract to commence August 2016.	07/2016	All staff and students	08/2016	A new 10 year bus contract launched in August 2016. 12 new branded buses running an enhanced service	G	Yes

						with many additional value added benefits e.g. network access to all more bus zone A network for key card holders.		
	Increased frequency of the U2 service and U1 services	From April 20 th , the frequency of the U2 service will be increased to every 30 minutes. 30 minute gap to be filled in am U1 service between 33 and 53 minutes past the hour.	09/2015	Staff and students on the U2 bus route	09/2015	Since the service was enhanced, the patronage of the service has increased by 15%.	G	Yes
	Bus punctuality and mystery passenger feedback	An independent third party organisation used to assess the quality of the UNIBUS operation through regular mystery passenger trips.	05/2015	All UNIBUS passengers	Ongoing	Monthly reports received on the performance of the UNIBUS operation to provide benchmarking data. In Oct 16 the service scored 99% for customer satisfaction.		
	Free 30 day more bus pass for new members of staff	From August 2016 every new member of staff will be entitled to a free 30 day bus pass for travel on the more bus network (zone A). Provided as part of the UNIBUS contract.	08/2016	All new staff	08/2016	25 members of staff have participated in the scheme to date.	G	Ongoing
	Discounts for bus users	Explore Yellow Bus discounts for students and staff.	09/2015	All staff and students	09/2015 09/2016	A significant discount on a range of advanced fare products has been agreed and introduced. 10 trip flexible top up ticket	G	Ongoing

						is being sold on Campus. Yellow Buses attending site each month to promote the products and discounts.		
	Management of busy bus stops at the start of term	Student Ambassadors employed to help manage bus stops and provide key information to passengers during the first two weeks of term.	09/2016	UNIBUS passengers	09/2016	Reduced queues lengths and faster boarding times reported. Positive customer feedback received. Repeat in Sept 2017.	G	Yes
Rail	Installation of rail ticket collection machine at Talbot Campus	To install a rail ticket collection machine at Talbot Campus to promote business, commuter and leisure travel by rail.	04/2014	All staff and students	04/2014	Ticket machine has issued over 4000 tickets during the first year of operation.	G	Yes
	Investigate incentives for staff and student rail travel	Meet with SW trains to investigate a discounted ticket for BU staff and student rail travel and the offer of taster tickets.	04/2016	All staff and students	04/2016	TPC met with SW trains and floated the idea of a discounted rail ticket for BU staff and students. SW trains to respond.	A	Ongoing
	Promote rail ticket collection machine	Create a wall display back drop to increase visual awareness of the rail ticket machine	04/2015	All staff and students	04/2015	Complete	G	Yes
Car	Lift share permit for priority parking	To create a lift share permit to allow staff and students car parking permit holders access to the priority parking bays before 10am and to promote use of the BU lift share group.	09/2014	All staff and student parking permit holders	11/2014	Complete. An additional 25 lift share teams were registered during the first three months of the lift share permit	G	Yes

						launch.		
	Upgrade BU liftshare webpage and re-launch	To make it easier for easier for BU staff to sign up to BU liftshare and to try lift sharing.	07/2017	All staff	Ongoing	Website updated, launch event planned for 06/2017 to maximise engagement.	G	Ongoing
	Electric Vehicles	Borough of Poole Council to install 2 x electric vehicle rapid charging points at the Talbot Campus.	06/ 2015	Staff, students, visitors, public	06/2015	Complete. Green Week event November 2015 arranged to promote the facility.	G	Yes
	Electric Vehicles	Procurement policy to upgrade lease vehicles with electric vehicle equivalent at point of renewal.	07/2015	University departments with fleet vehicles	07/2015	By May 2017 the following electric vehicles are now part of the BU fleets: 4x electric vans 2 x electric cars 1 x hybrid car	G	Ongoing
	Electric Vehicles	To install 3 x twin electric fast charging points for BU fleet vehicles.	08/2015	University departments with fleet vehicles	12/2015	1 x twin charging point installed at Talbot Campus, 2 x Twin Charing points installed at Lansdowne Campus.	G	Yes
		Branding of electric vans with sustainability message.	03/2017	BU fleet users and public recognition	03/2017	All vans now branded.	G	Yes
	Introduction of a dedicated Car Club vehicle at the Talbot Campus and the creation of a corporate Co-Wheels account for BU.	To enable a staff to book and use a pool vehicle during core University hours for short business trips in order to assist business travel and reduce the number of permit allocations. Outside of core hours, students and	07/2015	All staff students and local residents	11/2015	A BU corporate membership extended until July 2017. Impact to be reviewed May 2017.	G	Yes

		local residents would be able to use the facility as an additional value added benefit.						
	Introduction of an online annual staff parking permit application process to replace the perpetuity system.	To improve the management of car parks.	03/2016	All staff	03/2016 03/2017	Online system complete. Application window complete. New permits take affect from 1 st March 2016.	G	Ongoing
	Car parking permit hand back initiative	A scheme which encourages existing car parking permit holders to trial handing back their parking permit for one month. Staff commit to cancelling their permit and receive a bus pass or bike loan incentive in order to try an alternative travel mode.	05/2017	All staff permit holders	05/2017	Running alongside Talbot Campus works in summer of 2017. Impact to be assessed.	G	Ongoing
	Car Parking charges	To review the cost of permit holder car parking on campus to ensure the gap between the cost of public transport and car parking does not widen.	08/14	All staff and students	09/16	Car parking permit prices increased by 5%.	G	Yes
		The introduction of an annual car parking permit inflationary mechanism to review the cost of permit holder parking.	09/16	All staff and students	08/17	Proposal to increase parking permit prices by 1.97% in 2017/18. Awaiting approval.	A	Ongoing

Monitoring the progress of the BU Travel Plan 2013-18

The following table outlines how the BU Travel Plan 2013-18 is being constantly monitored, evaluated and reviewed.

Monitoring/evaluation undertaken	Date(s)	Outcome
Quarterly Travel Plan Working Group Meetings	<ul style="list-style-type: none"> • 06/11/2013 • 07/02/2014 • 22/05/2014 • 07/08/2014 • 30/10/2014 • 05/02/2015 • 30/04/2015 • 29/07/2015 • 16/11/2015 • 14/03/2016 • 04/05/2016 • 03/08/2016 • 21/11/2016 • 03/03/2017 	Review of the travel plan measures, initiatives, output targets and monitoring reports.
Annual review of the university bus service (UNIBUS)	Jan – March 2014 Jan – March 2015 Jan – March 2016 (incorporated into tender process) Jan – June 2017	To review the existing bus operation and to consider future improvements/enhancements to the service.
Staff online travel survey undertaken	May 20 th – June 3 rd 2014 May 3 rd – May 24 th 2016	Staff Travel Survey report 2014 Staff Travel Survey report 2016
Sustainability Steering Group (SSG) Annual Travel Plan report update submission	<ul style="list-style-type: none"> • 09/06/2015 • 17/03/2016 • 13/06/2017 	Report accepted by SSG Report accepted by SSG
Student online travel survey undertaken	March 9 th – March 27 th 2015 March 13 th – March 31 st 2017	Student Travel Survey report 2015 Student Travel Survey report 2017 (in progress)
Public Transport Accessibility for staff analysis	January 2015	Data on the potential for staff to travel to the university by public transport

Talbot Campus Car Parking Occupancy survey	March 10 th - 12 th 2015 October 3 rd – 7 th 2016	Written report Written report
Lansdowne Campus Car Parking Occupancy survey	October 5 th – 9 th 2015 October 10 th – 14 th 2016	Written report
Cycle facilities audit	October 2014 & July 2016	
Cycle parking occupancy survey	April 2016	

Modal split progress vs 2018 targets

Staff data

The proportion of staff travelling alone by car into the university at least 3 times a week is 44%. This is a 12% decrease from the previous survey in 2014.

The current single occupancy mode share is 2% higher than the 2018 target.

The BU Travel Plan is making good progress in achieving the primary aim of reducing the proportion of staff commuting to work alone by car to 42% by 2018.

Mode	2003	2007	2012	2014	2016	2018 Target
Car alone	67%	44%	49%	56%	44%	42%
Cycle	3%	7%	9%	9%	13%	12%
Walk	9%	13%	14%	12%	18%	14%
Bus	6%	16%	10%	11%	11%	12%
Rail	2%	4%	4%	3%	3%	5%
Lift share	12%	12%	12%	7%	8%	14%
Motorbike	0%	1%	1%	2%	2%	1%
Other	1%	3%	1%	0%	1%	0%

Student data

The proportion of students travelling alone by car into the university at least 3 times a week is 6%. This is a 2% increase from the previous survey in 2015.

The current single occupancy mode share is 1% higher than the 2018 target.

Mode	2002/03	2007	2010	2015	2017	2018 Target
Car alone	15%	15%	7%	4%	6%	5%
Cycle	7%	8%	9%	6%	5%	10%
Walk	38%	33%	44%	31%	34%	44%
Bus	27%	31%	35%	55%	49%	36%
Rail	1%	3%	2%	1%	2%	2%
Lift share	11%	10%	3%	3%	4%	3%
Motorbike	0%	0%	0%	0%	0%	0%

Summary

The Bournemouth University Travel Plan 2013-18 is working hard to encourage students, staff and visitors to think about their travel behaviour through the promotion of sustainable travel modes. The current iteration of the travel plan has been recognised as best practice within the local conurbation by the Bournemouth, Poole and Christchurch Business Travel Network. In March 2015 the Bournemouth University was the only organisation within the locality to achieve the Gold Standard for Travel Planning by the Business Travel Network.