

UET half day discussion meeting

Tue 15 November 2022, 10:15 - 13:00

Attendees

UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, Susie Reynell

In attendance

Jane Forster, Sarah Hutchings (Present at: 2.1, 2.2, 2.3, 2.4, 2.5),

Anand Pandyan, Sara White, Steve Ersser, Joanna Thurston, Catherine Angell, Sue Green, Nikki Glendening, Alison Taylor, Colleen Harding, Jacky Mack, Geli Roushan (Present at: 3),

Christina Pizot (Minute taking)

Meeting minutes

1. Catch up

Approval

Chair

2. Finance discussion

Susie Reynell/Sarah

Hutchings

2.1. Cash flow update

Information

Sarah Hutchings

SH joined the meeting to review the latest cashflow position - key highlights noted were:

-more instalments income and upfront receipts which was due to the higher overseas PGT intake

-revised forecast received on the Research income which had an impact on the cashflow

TMB enquired regarding the impact on the cashflow with converting the Euros. SH noted that this was positive in this instance.

Present: Sarah Hutchings

2.2. Bids for approval

Approval

Susie Reynell

-RED ID: 13409 – “Increasing understanding of coercive control and enhancing empathy for victims/survivors in the police and judiciary through co-creative practice”, ESRC – Sue Sudbury

-RED ID: 13398 – “Sustainable and Resilient 15-minute City Interconnections”, EPSRC/Driving Urban Transitions – PI Wei Koong Chai

SR was content with both bids on a financial point of view. On that basis, UET approved both bids going forward.

SR noted that the team was currently working with RDS on a paper regarding 'cashflow' which would be discussed at UET in the next few weeks.

 Narrative for UET meeting 11.11.22.pdf

Present: Sarah Hutchings

2.3. OfS Forecast

Discussion

Sarah Hutchings

SH reviewed with UET the approach taken for 2022/23 to 2024/25:

-the budget for 2022/23 and indicative 2023/24 and 2024/25 was used as agreed with the Board in July

-OfS capital grant was removed and QR grant increased to keep overall shape as per approved budget

UET discussed if there would be any other significant changes which would need including in the forecast and any other changes required to the assumptions applied for 2025/26 and 2026/27.

This approach and assumptions would need to be approved at the next Board meeting.

Present: Sarah Hutchings

2.4. OfS Capital Grant

SH noted that this year we had not received any Capital Grant. Faculties had been asked to identify any items included in their original requests which they considered absolutely essential to meet student experience or research commitments. A summary had been enclosed for UET to review.

UET were asked to consider the following, in preparation for next week's EULT meeting on the 23 November:

- what level of capital expenditure would be funded by BU for 2022/23?
- did we have a view on the priority of the items identified by the faculties?

SH had drafted a paper with the priorities ahead of the discussion at the EULT meeting next week which would need UET's input on the 'boundaries' and what we were working towards in terms of prioritisation.

Present: Sarah Hutchings

Discussion
Sarah Hutchings

2.5. 2022/23 internal audit plan

UET reviewed the draft internal audit plan for 2022/23 which had been agreed. SR noted that there were a couple of items for UET to agree on in terms of de-prioritisation.

 DRAFT_Bournemouth Uni - Internal Audit Plan_22_23.pptx.pdf

Present: Sarah Hutchings

Discussion
Susie Reynell

2.6. CONFIDENTIAL - Proposal to UET

SR reviewed the paper with UET.

Discussion
Susie Reynell

3. Student Experience Review -FHSS

Attendees:

(in person)

-Anand Pandyan

-Sara White

-Steve Ersser, Joanna Thurston, Catherine Angell

-Sue Green, Nikki Glendening

- Alison Taylor

-Colleen Harding

(Teams)

-Jacky Mack

-Geli Roushan

Discussion
Chair

The above attendees joined the meeting to discuss the programme level review for Nursing and Midwifery courses:

- there was a discussion about the structure of the course and the way that it was originally planned – in the end HSS were unable to support delivery of some content and some options were removed and staff were found to deliver some parts of the course to replace HSS staff. HSS were involved in developing the programme. FST were also unable to support all the planned options and the course was narrower than planned, resulting in students not getting what they had expected as well as some organisational challenges. Not all the planned pathways were workable.
- it was noted that the cohort of initial students was small, and the final year was even smaller this year, although it was growing in subsequent years.
- There has been a full review of the programme and unit specs have been revalidated – content was still being written. Students have been consulted and were happy with the changes.
- In terms of student feedback and closing the loop it was noted that there would be PL seminars and other opportunities to interact with staff. Current feedback was mixed.
- It was noted that there were low scores in some areas not addressed in the AMER – including academic support and learning community. Personal tutors were in place.

Follow up:

- Geli offered support from FLIE with assessment and feedback and cohort identity.
- we asked the team to reflect on the matters discussed and any further action in response.
- it was agreed that the AMER would be reviewed and updated to reflect the actions being taken and any additional actions.
- it was agreed that a follow up meeting in January would be arranged to discuss progress and any actions prompted by internal survey data.

 UET programme level summary for focussed review Nursing and Midwifery.pdf

Present: Anand Pandyan , Sara White, Steve Ersser, Joanna Thurston, Catherine Angell, Sue Green, Nikki Glendening , Alison Taylor , Colleen Harding, Jacky Mack , Geli Roushan

4. Standing item: OfS and Government Reporting

Discussion

- Reportable events update

Chair

No new reports noted.

5. AOB

Chair

- SH circulated to UET the draft Management Accounts as of end of October 2022 on the 16 November for review prior to submission at the EULT meeting on the 23 November (16/11/2022)