

UET meeting

Tue 18 October 2022, 10:00 - 12:00

Teams/Committee room

Attendees

UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, Susie Reynell

In attendance

Jane Forster, Sarah Hutchings (Present at: 2), Jacky Mack (Present at: 3), Christina Pizot (Minute taking)

Meeting minutes

1. Minutes and Matters arising from the previous meeting held on 4 October 2022

Approval
Chair

Minutes

The minutes from the previous meeting were approved with no further comments or redactions.

Matters arising

None noted.

 Minutes_UET meeting_041022 (1).pdf

2. Finance discussion

Susie Reynell

Present: Sarah Hutchings

2.1. Cash flow update

Information
Sarah Hutchings

SH joined the meeting to review our latest cashflow position:

- we were still seeing strong fee income coming through
- VAT refund had been received for Christchurch House (phase I & II)
- some timing difference on IT capital
- SLC receipts - SH advised UET that there was a bigger gap in the fee income in terms of student numbers. Finance & Prime would work on the figures and would submit the details to UET prior to Friday for them to review


2.2. Bids for approval

Approval
Susie Reynell

- RED ID: 13256 – “NOOPD - multivariate visualization of the products”, Innovate UK – Avleen Malhi
- RED ID: 13264 – “Measuring Democratic Citizenship in a Fractious Society”, Leverhulme Trust – Darren Lilleker

SR reviewed the two bids with UET and was content to approve from a finance point of view. SR flagged to UET the T&Cs of the 'Innovate' bid.

On that basis, UET were content to approve both bids going forward.

 Narrative for UET meeting 18.10.22.pdf

3. Apprenticeships Review

Discussion

Jacky Macky

JM joined the meeting to reflect on last week's strategic meeting with the auditor and the feedback summary received.

JM's key points from the meeting were:

- the extent of the discrepancy from what was required and where we actually were
- the lack of understanding from the faculties of the extent of that gap
- the overall lack of knowledge

In addition, JM was of the opinion that the faculty governance group hadn't had the right knowledge expertise to be able to deliver on the programme.

JM highlighted a few points to UET:

- there would be a review from QAA which was a separate process - timing on this was not yet know
- ESFE could possibly undertake an audit which would happen in January next year

Moving forward, JM noted that we should:

- prioritise on the actions to get a positive outcome from this audit visit
- support the teams on the ground
- organise some more consultancy work which UET agreed to - budget allocation to be confirmed
- relook at the costings for this provision

JM added that a new governance structure would be going to ASEC then Senate for review

UET agreed that we needed a shift in the current mindset and to open up a positive dialogue between the faculties and the consultant.

In addition, we needed to set up a new executive group to oversee the programme delivery. JM agreed to draft an institutional internal audit report for UET to review.

JM noted that there was a UET debrief meeting this Thursday with the consultant which would be an opportunity to revisit the actions discussed.

Present: Jacky Mack

4. Standing item: OfS and Government Reporting

Discussion

Chair

- Reportable events update

No new reports to be noted.

5. Future Meetings and Items


Note


Chair

- EULT agenda - 2 November

-a Graduation brief would be added to the agenda

- EULT half awayday - 23 November

 EULT agenda 23rd November 2022.pdf

 EULT agenda 2nd November 2022.pdf

6. AOB

Chair

- SR & JA updated UET on the latest SUBU financial status
- The following ARG papers were reviewed by UET out of meeting on Friday 21 October:

-*Review of Effectiveness of Internal and External Audit-FOIA Compliance Report*

-*Modern Slavery Statement Annual Review*

-*Draft Financial Statements 2021/22*

- The following bids were reviewed and approved out of meeting on 24 October:

-*RED ID: 13286 – “Prevalence, frequency, nature, and individual and area risk factors of child victimisation in England and Wales”, ESRC – Ferhat Tura-RED ID: 13310 – “Using novel geospatial methods to inform targeted water safety policy”, ESRC – Sam Hills-RED ID: 13329 – “Validation of the Perceived Stress Scale for Kids (PeSSKi): testing a biopsychosocial approach to improve adolescent health trajectory”, UKRI MRC – Julie Turner-Cobb*