

UET meeting

Tue 20 September 2022, 10:00 - 12:00

Committee room/Teams

Attendees

UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, Susie Reynell

In attendance

Jane Forster, Jacky Mack, Jules Forrest (Present at: 3), Christina Pizot (Minute taking)

Meeting minutes

1. Minutes and Matters arising from the previous meeting held on 13 September 2022


Approval
Chair

Minutes

The minutes from the previous meeting were approved with no further comments or redactions.

Matters arising

- JA updated UET on the start of the students' arrival's week and reported that there were no major issues.
- JA gave UET an update on the latest figures for student bursaries.
- PwC update - SR notified UET that a solution was being worked through and that the contract was moving forward. SR would update UET by end of today.

 Minutes_UET meeting_130922.pdf

2. Finance discussion

Susie Reynell

2.1. Cash flow update

Due to the bank holiday, there was no cashflow to discuss at today's meeting. This would be circulated later today or early tomorrow morning for information.

Information
Susie Reynell

JA updated UET on Chapelgate. The team had a positive meeting with the Football Foundation last week. There were still some challenges around some of the legal contract, but overall this was moving in the right direction. JA noted that the cashflow would stay in this year's forecast.

2.2. Bids for approval

-RED ID: 13295 – "Visibility Journeys of Media Activists - Strengthening Civil Society to Promote Resilience to Crises", ESRC – PI Isabella Rega

Approval
Susie Reynell

SR noted that this was an early first stage bid and therefore there was not much substance around costings. UET were content to approve on an indicative basis only and would wait for stage 2 of the bid for final approval.

 Narrative for UET meeting 20.09.22.pdf

2.3. OfS Annual Report and Forecast to 2026/27

SR noted that this year's submission date for our annual forecast is now back to the end of January. This would be for years up to 2026/27 and we currently had no formal figures past 24/25, so we would need to provide 2 years worth of strategical information and figures.

Discussion
Susie Reynell

UET agreed that we needed a discussion at UET meeting first to look at the envelope and align our student numbers to our trajectories. This information would need to be submitted to the Board in November for consideration and approval. UET agreed that we needed to discuss at the next October UET half day meeting prior to the FRC meeting on 21 October.

3. Ofsted and Apprenticeship provision

Discussion
Jules Forrest, Jacky Mack

JF & JM joined the meeting to brief UET on the Ofsted inspection and apprenticeship provision, in terms of the type of questions inspectors may have for the group.

JF noted that the two different regulators had very complex regulations, however the team had made some good progress in the last 6 months.

UET reviewed the short-term and longer-term actions required.

There was a discussion about the challenges for the Faculties in adapting to the different regime, and there were concerns about data and systems, particularly in terms of evidence of compliance, governance and resources.

It was agreed that a mock Ofsted inspection should be run as soon as possible (in September) using an external consultant. This would help identify the priority actions as well as prepare for a real inspection.

It was agreed that in the short term, Academic Services should recruit the level 4 post to support apprenticeships that had been removed in business planning. An L6 and an L8 post had been recruited, although the L8 was not due to start until November. It was noted that the Faculties had said that they were also short of resource although no requests had been made.

Given the other pressures on Academic Services resources generally, it was also agreed that a further two posts should be established. JM will work with SR to confirm the details and the posts would all need to be approved through the workforce panel.

Present: Jacky Mack, Jules Forrest

4. Kaplan room proposal 23/24

Approval
Jim Andrews

JA noted that the attached proposal recommended BU entered into a one year contract for additional rooms with Kaplan to increase the BU accommodation portfolio supply and mitigate the forecast shortfall of rooms. JA added that this was a good proposal despite the high cost.

UET were asked to approve BU committing to the additional student accommodation in academic year 2023/24 as outlined in the proposal - UET approved.

Due to the timing, a verbal update would be provided at the next FRC meeting in October.

 Appendix 6_Kaplan Costing.pdf

 Business Case_Kaplan Student Accommodation.pdf

5. Standing item: OfS and Government Reporting

Discussion
Chair

- Reportable events update

No new reportable events to be noted.

6. Future Meetings and Items

Note
Chair

- ULT agenda - 28 September
- ULT awayday afternoon agenda - 5 October
- ULT agenda - 12 October

Agendas noted by UET.

 EULT awayafternoon - 5 October 2022.pdf

 ULT meeting - 12 October 2022.pdf

 EULT meeting - 28 September 2022.pdf

7. AOB

Chair

- TMB and JA had been discussing a new Health Partnership which was similar to the Wessex AHSN. This was another group which had been set up in collaboration with the NHS. Alongside Southampton and Portsmouth universities, BU has been asked to engage and fund it. Professor Pandyan has drafted a proposal which would need to be considered by UET
- UET discussed the feedback from the UET awayday which took place last Wednesday 14 September.