

UET meeting

Tue 30 August 2022, 10:00 - 12:00

Committee room/Teams

Attendees

UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, Susie Reynell

In attendance

Jane Forster, Deborah Wakely (Present at: 3), Ros Ashcroft (Present at: 4), Christina Pizot (Minute taking)

Meeting minutes

1. Minutes and Matters arising from the previous meeting held on 23 August 2022

Approval
Chair

Minutes

The minutes from the previous meeting were approved with no further comments or redactions.

Matters arising

None noted

 Minutes_UET meeting_230822.pdf

2. Finance discussion

Susie Reynell

2.1. Cash flow update

Information
Susie Reynell

SR noted that due to the bank holiday, the cashflow for this week would be circulated electronically later this week for review.

2.2. Bids for approval

Approval
Susie Reynell

-RED ID: 13195 – “Reassessing Ethical Tourism in the (Un)Making of Cultural Heritage”, AHRC & European Commission (JPI CH) – Daisy Fan

SR was content with this bid from a financial point of view. On that basis, UET approved the bid going forward.

-RED ID: 13239 – “Grey Zone: The resilience tool”, Defence and Security Accelerator – Shanti Shanker

Further to approval from UET last week, subject to the terms and conditions review by Legal Services, this had now been CAF'ed and approved by SR and TMB.

-JA advised UET of a low carbon fund bid - the proposal from Estates should be reviewed at Board level approval for the next meeting on 30 September or subject to timings, out of meeting approval.

 Narrative for UET meeting 30.8.22.pdf

2.3. Year End accounts

Information
Susie Reynell

SR gave UET a general update on the year end accounts.

2.4. QR proposal

Discussion
Tim McIntyre-Bhatty

TMB had not received the final proposal from Julie Northam. UET decided that this should be rescheduled for the next UET meeting on the 13 September prior to ULT meeting on the 14 September.

3. Board and committee agendas

DW joined the meeting to review the following agendas:

- SQS meeting - 26 September

-UET agreed to remove item 3 as the data had not changed from the previous meeting in July

- Board meeting - 30 September

-SR enquired with regards to the latest 'Pensions' paper which was reviewed at the FRC meeting in June. UET agreed that this should be sent separately to Board members for information only. SR would send the latest version to Clerk to the Board for follow on circulation to Board members.

-JA advised DW of the carbon fund bid proposal, as discussed in item 2.2, which would be coming to the Board for approval - either at this meeting or as a written resolution depending on timings

-SR advised DW of the 'Utilities' draft proposal for a change of broker which would need to come to the Board for consideration and approval

-SR added that the following paper 'Revenue Recognition Accounting Policy Change' should be added to the agenda for Board approval. JA added that this should also be circulated to FRC members first (out of meeting) for recommendation, prior to ARG for endorsing.

 SQS 26 September 2022 Agenda.pdf

 UB Agenda 30 September 22 v1.pdf

 SQS Indicative Agenda FINAL approved 7 July.pdf

Present: Deborah Wakely

4. PwC Audit of Consumer Protection Action Plan

Decision

Ros Ashcroft

RA joined the meeting to update UET on the latest PwC Consumer Protection Action Plan.

They had provided PwC with the information which had initially been identified as relevant to the actions. JFo had provided information around UET and ULT minutes and DW had done the same for Board committees. RA and JM had met with PwC last Monday to go through a few questions they had and the associated actions. RA commented they had not heard back from them yet, but would be expecting to get their initial draft by next week. The OfS deadline for response was end of September.

In terms of the Delivery Assurance, RA noted that the final plan was being worked through and was still not finalised.

There were currently 40x units by Faculty still outstanding.

Present: Ros Ashcroft

5. Standing item: OfS and Government Reporting

Discussion

Chair

- Reportable events update

-No new reportable events to be noted.

6. Future Meetings and Items

Note

Chair

- ULT agenda - 31 August
- ULT awayday - 14 September

UET noted both agendas.

 EULT agenda 31st August 2022.pdf

 updated EULT 14th September 2022.pdf

7. AOB

- JA noted that there had been some positive meetings with UCU around the Framework Agreement negotiation and some joint comms would be circulated in the next few weeks
- SR advised UET that the draft 'Utilities' paper would come to the next UET meeting on the 13 September. Procurement and Estates would be invited to review the proposal
- Financial breaches paper - UET agreed that this should come to UET for discussion first

- The following bids were approved electronically on the 7 September:

-Marie Skłodowska-Curie Actions – European Commission Postdoctoral Fellowships and Global Fellowships – 15 projects submitted under this scheme.

1. RED ID: 13065, *Invisible-Visible Ad Metrics*, Professor Janice Denegri-Knott, Faculty of Media and Communication
2. RED ID: 13163, *Measuring and reversing Anti-democratic tendencies (ADT)*, Professor Darren Lilleker, Faculty of Media and Communication
3. RED ID: 13165, *Phenotypic diversity and resilience to environmental change in freshwater fish*, Professor Rob Britton, Faculty of Science and Technology
4. RED ID: 13181, *Tracking disease spread in freshwater fish communities*, Dr Demetra Andreou, Faculty of Science and Technology
5. RED ID: 13205, *Evaluation of the microstructure size effect on crystallographic texture, mechanical and corrosion behaviours of quenched & partitioned 1180 steel*, Dr Yi Huang, Faculty of Science and Technology
6. RED ID: 13208, *EduAbility: Provision of Assistive Technology Recommendations and Training*, Dr Huseyin Dogan, Faculty of Science and Technology
7. RED ID: 13213, *Native Arabic Conversational Agent for Medical Applications*, Dr Hammadi Nait-Charif, Faculty of Media and Communication
8. RED ID: 13214, *Assistive AI for dancing*, Dr Hongchaun Yu, Faculty of Media and Communication
9. RED ID: 13220, *Evolutional Access to Music-Colour Synaesthetic Linkage of Average People*, Professor Jian Chang, Faculty of Media and Communication
10. RED ID: 13221, *Digital Transformation as a Driver of Cultural Institutions' Innovation, Quality, Sustainability and Consumers' Wellbeing in the Post-pandemic Era*, Professor Marcjanna Augustyn, Bournemouth University Business School
11. RED ID: 13222, *Antecedents and Consequences of Sustainable Technological Innovation in Small and Medium-sized Enterprises (SMEs)*, Professor Marcjanna Augustyn, Bournemouth University Business School
12. RED ID: 13223, *Explainable Machine Learning for Knee Injuries Detection and Classification*, Dr Hammadi Nait-Charif, Faculty of Media and Communication
13. RED ID: 13225, *PALAMERS: Psychogeographical Augmentation of Location with Art and Music soundscapes through Eric Ravilious Storytelling*, Dr Charlie Hargood, Faculty of Science and Technology
14. RED ID: 13227, *Developing advanced machine learning, PDE and sketch-based technologies for efficient modelling of realistic virtual characters*, Professor Lihua You, Faculty of Media and Communication
15. RED ID: 13226, *Enhancing character animation by fusing new geometric skinning, ODE-based deformations, and machine learning*, Professor Lihua You, Faculty of Media and Communication

-RED ID: 13207 – “AI Personalised Coaching Application”, Innovate UK – Marcin Budka

-RED ID: 13237 – “Natural Language Processing for automated management of improvement ideas across multiple organisations”, Innovate UK – Marcin Budka

- The 'Extension of Revolving Credit Facility' paper was circulated electronically for UET's consideration on 2 September prior to FRC out of Committee circulation for written resolution.
- The proposed VFM report was circulated to UET on 8 September for consideration ahead of ULT and ARG submission