

UET meeting

Tue 03 May 2022, 10:00 - 12:00

Committee room/MS Teams

Attendees

UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, Susie Reynell

In attendance

Jane Forster, Deborah Wakely, Jules Forrest (Present at: 3), Christina Pizot (Minute taking)

Meeting minutes

1. Minutes and Matters arising from the previous meeting held on 26 April 2022

Approval

Chair

Minutes

The minutes from the previous meeting were approved with no further comments or redactions.

Matters arising

None noted.

 Minutes_UET meeting_260422.pdf

2. Finance discussion

Susie Reynell

2.1. Cash flow update

Information

[NO CASHFLOW UPDATE] (due to the bank holiday, the figures will not be ready until after the meeting)

2.2. Bids for approval

Approval

[NO BIDS TO APPROVE THIS WEEK]

2.3. Budget planning and preparation

Discussion

Susie Reynell

UET discussed the latest business plans which will be reviewed today and over the next few weeks with each of the Faculties and Professional Services teams.

SR circulated to UET a summary of the 'Initial Quantitative Assessment' of the business plans for review and analysis prior to the meetings.

3. Standing item: OfS and Government Reporting

Discussion

Deborah Wakely, Jules

Forrest

Reportable events update

3.1

- DW and JF joined the meeting to review a possible reportable event.

DW noted the table 1 entry in the proposal regarding *'the ending of the Partner arrangement where they will be contractual changes for students'*. TMB questioned whether there would be a contractual change for students in this instance.

JF commented that in her opinion there wouldn't be a contractual change as we would normally follow the contract as part of our teach out arrangements. This also formed part of our agreement with our Partners' Colleges and we were currently undergoing such a relationship with one of our Partners' College.

From a legal point of view, DW noted that we should be honouring the original student agreement until the students terminated their enrolment. In that way, we were fully CMA compliant.

Following review and discussion, UET were content to agree that this was not a contract change and this would be recorded as such.

3.2

- Reportable event submission in relation to terms of loan agreement

SR and DW would draft a response to be submitted to the OfS by end of next week.

4. EULT ways of working

Discussion

Jane Forster

JFo noted that this updated draft was for discussion.

UET reviewed potential ways of working and re-modelling the current ULT/EULT meeting structure which currently does not seem to bring the most out of the attendees in terms of ownership and decision making.

It was agreed that further discussion on this could take place at the next UET meeting.

 EULT ways of working cover sheet.pdf

 EULT ways of working survey outcomes updated.pdf

5. NSS planning

Discussion

Jane Forster

JFo noted that this set of draft questions would be discussed at the EULT meeting on the 18 May. The NSS results were due on the 6 July and we would need to prepare our response.

Before the meeting, JV agreed that it would be beneficial to get ULT's thoughts/opinions and inputs to feedback during the meeting. UET suggested we had a series of open questions at the meeting on the 18 May.

 Student Experience action planning.pdf

6. Future Meetings and Items

Note

Chair

- ULT agenda - 18 May 2022
- EULT half day meeting - 8 June 2022

Both agendas noted.

 EULT agenda 18th May 2022.pdf

 EULt agenda 8th June 2022.pdf

7. AOB

Chair

- The cashflow was circulated to UET on the 4 May. Key points highlighted were:

-the sale proceeds for RLH was now included in June 2022

SR needed UET's review and approval on the following two items - these would be discussed at next week's meeting

-the latest EDC forecast had deferred capital spend from 21/22 into 22/23

-FST had requested a deferral of agreed non-IT capital spend from 21/22 into 22/23 due to global procurement delays