

UET meeting

Thu 06 January 2022, 10:00 - 11:30

MS Teams

Attendees

UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, David Reeve

In attendance

Sarah Hutchings (Present at: 2.1), Jane Forster

Meeting minutes

1. Minutes and Matters arising from the previous meeting held on 21 December 2021


Approval
Chair

Minutes

The minutes of the previous meeting were approved.

Matters arising

None noted

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2. Finance discussion

David Reeve

2.1. Cash flow update

Discussion
Sarah Hutchings

SH noted the changes to the cashflow, which did not reflect the forecast yet, as that has not yet been finalised. It was noted that the expected changes are unlikely to have a significant impact on the balances April or July 2022

There was a discussion about budget process, following the discussion at ULT on 15th December. It was noted that views had been divided about the cost in terms of time, and the benefit of the zero-based budgeting approach. It was noted that a wider discussion might be needed about strategic direction which would not be possible in the time frame for the budget and that there were still wider discussions to be had about the establishment. It was important to ensure that there was wide ownership of the budget across BU this year, as the vacancy factor had not worked well and some areas were behind budget in terms of income.

It was agreed that a paper outlining options for the budget process would be presented to ULT on 12th January, and a draft would be circulated for approval.

Present: Sarah Hutchings

3. Standing item: OfS and Government Reporting

Discussion
Chair

- Reportable events update
- Regulatory reporting tracker


There were no new issues raised that need to be considered as potential reportable events. It was noted that the new regime is now in force and that an update has been requested at the next EULT meeting. Significant matters should continue to be raised for consideration as we get used to the new regime.

4. Student experience

Update on feedback and committee planning

There was a discussion about the feedback received so far via Simon and the high level outcomes of the L6 survey. Detailed faculty reports are being provided for the student voice and engagement committee taking place next week. It was noted that some of the cross-BU actions have not been updated at ULT for some time but updates will be requested for the thematic reviews at upcoming meetings.


 Student Experience - themes for UET 6th Jan 2021.pdf


 SVEC agenda Jan 2022.pdf

5. Future Meetings and Items

- ULT agenda - 12 January 2022
- ULT agenda - 26 January 2022

The meetings agendas were discussed.

 EULT 26th January 2021.pdf

 EULT 12th January 2022.pdf

Note

Chair

6. AOB

Chair

