

UET meeting

Tue 23 November 2021, 10:00 - 12:00

Boardroom

Attendees

UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, David Reeve

In attendance

Jane Forster, Sarah Hutchings (Present at: 2), Christina Pizot (Minute taking)

Meeting minutes

1. Minutes and Matters arising from the previous meeting held on 16 November 2021


Approval
Chair

Minutes

The minutes from the previous meeting were approved with one redaction to section 5.

Matters arising

Regarding the Capital Spend, DR noted that 1:1 meetings had been scheduled with the Faculties over the next few weeks. They would then feedback to UET after those meetings and finalise accordingly.

 Minutes_UET meeting_161121.pdf

2. Finance discussion

Present: Sarah Hutchings

2.1. Cash flow update

SH joined the meeting to review our latest cashflow position:

- we had received more cash in earlier than anticipated as a result of January deposits and some students upfront fees
- we were working towards the November forecast
- the impact from the Capital grant had not been added in as the team were waiting until a decision had been made regarding the allocation
- DR had circulated the final updated cashflow with the revised BU2025 figures which would be going to the Board meeting this Friday

Discussion
Sarah Hutchings

2.2. Bid approvals

- RED ID: 12678 – “Individual Differences in Human Age Perception”, ESRC – Janice Attard-Johnson
- RED ID: 12849 – “AI Assisted Radiographic Preview”, MRC – Xiaosong Yang

Overall, DR commented that both bids were cash positive throughout. The first one had a recovery target rate slightly down and the second one was almost there.

On that basis, UET approved both bids.

 Narrative for UET meeting 23.11.21.docx

Approval
David Reeve

2.3. Transformation Savings

DR noted that we had [figure redacted] in the budget of transformation savings that needed to be delivered. These savings needed to be allocated to the relevant cost areas, however there had not been much progress with engaging with colleagues around this.

One suggestion was to allocate the saving target across all areas, concentrating on those costs where we had significant reduction last time round.

DR commented that we needed to engage with the teams before the end of the year and drive the transformation programme forward, as we needed to implement those savings.

JA suggested adding the transformation update to the next ULT meeting to ensure that ULT engaged with the scheme. DR would lead on the item and Brian K would join the meeting to review alongside.

Discussion
David Reeve

2.4. Zero based budgeting

Review

UET reviewed the next phase of the ZBB programme.

3. Standing item: OfS and Government Reporting

Discussion

Chair

- Reportable events update
- Regulatory reporting tracker

-No new updates noted

-JFo noted that the new regime of reportable events would be discussed at the ULT meeting on 15 December.

4. Future Meetings and Items

Note

Chair

- ULT agenda - 1 December 2021
- ULT agenda - 15 December 2021

-TMB reviewed item 3.2 around online learning and discussed our preference and timings on the various models suggested.

 EULT 15th December 2021.pdf

 EULT 1st December 2021.pdf

5. AOB

Chair

- UET noted the FOIA request which came in this week about online learning and teaching.
- JA gave UET an update on Chapelgate and indicated that there was positive progression
- JFo flagged up that 'lecture recordings' was mentioned at a recent SUBU meeting she attended
- At the UET discussion meeting on the 30 November, the following was discussed:

1. Bids (reviewed and approved)

-RED ID: 12854 – “Stonehenge for the living”, British Academy – Timothy Darvill

-RED ID: 12856 – “Making British Sport More Sustainable”, British Academy – Rafaele Nicholson

-RED ID: 12858 – Co-creating a better quality of life: Understanding the senior customer group in the hospitality industry”, British Academy – Daisy Fan

2. ULT agendas for 1 December and 15 December (noted)

3. Cashflow including Estates and IT plan (discussed)

 AOB - 23.11.21.pdf