

# UET meeting

Tue 31 August 2021, 10:00 - 12:00

MS Teams (Apols: JA)

## Agenda

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10:00 - 10:10  
10 min

### 1. Minutes and Matters arising from the previous meeting held on 17 August 2021

*Approval*                      *Chair*

 Minutes\_UET meeting\_170821.pdf (2 pages)

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10:10 - 10:55  
45 min

### 2. UET Action plan for CMA Compliance

*Discussion*                      *Lois Farquharson, Stephen Tee, Christa Van Raalte, Keith Phalp, Chris Fowler, Amanda Procter, Deborah Wakely and Rosalind Ashcroft*

 24.8.21 revised action plan immediate actions for UET.pdf (4 pages)


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10:55 - 11:10  
15 min

### 3. Standing item: Board and sub-committee preparation

*Approval*                      *Deborah Wakely*

- Board agenda - 1 October 2021
- ARG agenda - 8 October 2021

 UB Agenda 1 October 2021 v1.pdf (1 pages)

 ARG Agenda 8 Oct 2021.pdf (2 pages)

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11:10 - 11:40  
30 min

### 4. Finance discussion

*David Reeve*

#### 4.1. Cash flow update

*Discussion*                      *David Reeve*

#### 4.2. UET MANAGEMENT ACCOUNTS OVERVIEW – 12 MONTHS TO 31 JULY 2021 (PRE-AUDIT)

*Discussion*                      *David Reeve*

 UET High Level Management Accounts July 2021 DRAFT Pre-Audit v2.docx (3 pages)

#### 4.3. Bid approvals

*Approval*                      *David Reeve*

 Narrative for UET meeting 31.8.21.pdf (1 pages)

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11:40 - 11:45  
5 min

### 5. Standing item: OfS and Government Reporting

*Discussion*                      *Chair*


- Reportable events update
  - Regulatory reporting tracker
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**11:45 - 11:50**    **6. Future Meetings and Items**

5 min

*Note*                      *Chair*

- ULT agenda - 1 September 2021
- ULT agenda - 15 September 2021

 ULT meeting - 1 September 2021.pdf (2 pages)

 ULT meeting - 15 September 2021.pdf (2 pages)

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**11:50 - 11:55**    **7. AOB**

5 min

*Chair*