

# UET meeting

Tue 18 May 2021, 10:00 - 12:00

MS Teams

## Agenda

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10:00 - 10:10  
10 min

### 1. Minutes and Matters Arising from the Previous Meeting held on 11 May 2021

*Approval*      *Chair*

 Minutes\_UET meeting\_110521.pdf (2 pages)

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10:10 - 11:00  
50 min

### 2. Finance discussion


#### 2.1. Cash flow update

*Discussion*      *Sarah Hutchings*

#### 2.2. Bid approvals

*Approval*      *David Reeve*

[Detailed cashflows can be found in *UET/papers folder/UET meetings 2021/ 18 May 2021/bids - detailed cashflows*]

 Narrative for UET meeting 14.5.21.docx (3 pages)

#### 2.3. Zero Based Budgeting and Leadership Process

*Discussion*      *Colleen Harding*

#### 2.4. Management Accounts - April 2021 update

*Information*      *David Reeve*

 ULT Management Accounts April 2021 draft v1.pdf (15 pages)

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11:00 - 11:10  
10 min

### 3. Historic donation and Room naming

*Decision*      *Jim Andrews*

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11:10 - 11:20  
10 min

### 4. BU Honorary Graduates 2021


*Decision*      *Jim Andrews*

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11:20 - 11:35  
15 min

### 5. Staff Survey Dissemination of Results

*Discussion*      *Jane Forster*

 OVC staff survey results.pdf (4 pages)

 Staff Survey Headlines - OVC.pdf (1 pages)

 Staff Survey BU Headlines.pdf (6 pages)

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11:35 - 11:40 **6. Standing item: OfS and Government Reporting**

5 min

*Discussion*                      *Chair*

- Reportable events update
- Regulatory reporting tracker


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11:40 - 11:45 **7. Future Meetings and Items**

5 min

*Note*                                  *Chair*

- ULT agenda -19 May 2021
- ULT agenda - 9 June 2021

 EULT agenda 19th May 2021.pdf (2 pages)

 EULT agenda 9th June 2021.pdf (2 pages)

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11:45 - 11:50 **8. AOB**

5 min