

# UET meeting

Tue 02 February 2021, 10:00 - Tue 02 February 2021, 12:00

MS Teams

## Attendees

### UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, David Reeve

### In attendance

Jane Forster, Sarah Hutchings (Present at: 2), Stephen Tee (Present at: 3), Christina Pizot (Minute taking)

## Meeting minutes

### 1. Minutes and Matters Arising from the Previous Meeting held on 26 January 2021

Approval  
Chair

#### Minutes

The minutes from the previous meeting were approved with a couple of corrections.

#### Matters arising

None noted.

 Minutes\_UET meeting\_260121.pdf

### 2. Standing item: Financial Update

Discussion  
David Reeve

DR reviewed with UET the recent OfS guidance in terms of what constitutes a reportable event and their 30 days' criteria. UET commented that they would provide OfS with a written update by the end of February/early March 2021 before the meeting would take place.

Present: Sarah Hutchings

#### 2.1. Cash Flow update

Review  
Sarah Hutchings

SH joined the meeting to review our latest cashflow position. SH noted that there wasn't any huge movements this week: -we were up from what we had initially forecasted and this was mainly due to the fee income. Part of it was also down to the October starts and the timing of the instalments. -we were not chasing on the accommodation invoices -the Research income was offset by the increase in the Euro -there had been extensions applied on some of the severance pay -DR also noted that we were still waiting for a large invoice from LGPS -OfS announced that they would be clawing back money from previous grants. Prime were currently checking the numbers.

UET reviewed the most recent updated risk tracker. SH noted that the main updates had been from Legal, RDS and the Finance team. JA gave UET an update on Royal London House.

#### 2.2. Bid Approvals

Approval  
David Reeve

**RED ID: 12484** – "European Tourism Digitalization Network (ETDN2025)", EC EASME– Dimitrios Buhalis

**RED ID: 12497** – "Greencore", EU France Channel Manche England – Wen Tang

**RED ID: 11975**: "RESONATE - Resilient Forest Value Chains –enhancing resilience through natural and socio-economic responses", EC H2020 - Elena Cantarello

DR was content that the second and third bids were overall strong and cash positive.

In terms of the first one, the net gain was minimal and below our recovery rate, and the success rate was NIL. DR commented that from a financial point of view only, he would have some reservations approving.

UET agreed that financially this was a weak bid but in terms of the Research, Academic drive and networking, it was an important one to consider.

On that basis, UET approved the above three bids.

### 3. Dorset Healthcare University Foundation Trust - MoU

**Review**  
Stephen Tee


Professor Stephen Tee joined the meeting to review with UET the MoU with Dorset Healthcare University Foundation Trust. ST noted that this was an update on a Partnership which had been in place since 2010. This would be the second renewal.

There was also a reflective paper with a summary report of collaborative activity which had been achieved over the last five years since the MoU was last updated in 2015. There was good evidence of active engagement particularly around education. ST added that the Trust had appointed a new Medical Director who started last year and was keen to re-invigorate the Partnership.

In order to strengthen governance, ST commented that some minor changes had been made to the original agreement (supported by our legal team) but in order to seek to mirror arrangements with UHD, a bullet point to the Governance section had been included on the attached draft to mention that the parties would have discussions about reciprocal arrangements and that any such appointments would be subject to each party's internal approval processes.

Following on from this meeting, UET agreed with ST that the next steps would be to get the MoU ready for Senate submission and in parallel to set up a meeting with the Trust's Chief Executive and his team in order to open the dialogue and explore the various opportunities.

 DHUFTBU Review of last 5 years of MOU.pdf

 Draft DHUFT MoU v2 280121 (clean).pdf

Present: Stephen Tee

### 4. Defining learning model(s)

**Discussion**  
Tim McIntyre-Bhatty

JV commented that in his mind this was a broader piece of work around what processes and systems currently in place we needed to review whilst in a crisis, and what these would look like coming out of this crisis. Furthermore, what we aimed to achieve going forward and leading up to 2025. This piece of work could be the start of that framework discussion.

TMB agreed that it would be beneficial to bring everything together in one platform. TMB reviewed with UET the fused digital pedagogy models which had been prepared following conversation with Dr Gelareh Roushan.

The preamble for this was given all of our learning from all of our best practices from before the pandemic and during the pandemic, what do we think best practice would be now and how far had it progressed. This would be for all disciplines to discuss and decide and would be an educational led exercise.

TMB noted that there were three different sets:

-the first set would be the most contentious and would be number 1 & 3 in the document. These are re-instatements of practices which were already established.

-the second set would be new things (8 and 9 in the document)

TMB commented that with all the online material available, we could open this up broadly to all students regardless of their chosen courses and increase engagement.

We could also set up interdisciplinary sets but this would need more thinking.

-the third set was 2, 4, 5 and 6 of the document which was about what was best practice in your discipline and how to assess people.

TMB also shared a document with UET which detailed for this year the breakdown of content hours by department, course and level for all undergraduates years. UET agreed that this was a good headline summary and would be a useful conversation to continue and develop at the next UET half day discussion meeting.

 Fused Digital Pedagogy Models.pdf

### 5. Standing item: OfS and Government Reporting


**Information**  
Chair


- Publication of revised quality and standards guidance
- Reportable events update
- Regulatory Reporting Tracker

-JFo noted that this was the OfS revised guidance which provided additional information for degree awarding bodies on the OfS's expectations in light of the further changes to teaching and assessment arrangements that would have been necessary following the latest national lockdown. Usefully, the guidance shared had been marked up to show the changes made.

TMB commented on the new insert at 50.c) on quality guidance which he had discussed with Jules Forrest and Jacky Mack in order to check our current view and practice.

-No reportable events to be noted.

 Guidance for providers about quality and standards during coronavirus TRACKED.pdf

 Covid-19 reportable events guidance Jan2021TRACKED.pdf

 Quality and standards guidance during coronavirus Jan2021 CLEAN.pdf

 Covid-19 reportable events guidance Jan2021 CLEAN.pdf

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## 6. Future Meetings and Items:

**Review**

Chair

- ULT agenda - 3 February 2021

It was noted that this was Kevin McGhee's last meeting.

- ULT agenda - 24 February 2021

 EULT agenda 24th Feb 2021.pdf

 EULT agenda 3rd Feb 2021.pdf

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## 7. AOB

Jane Forster

- Requests made by colleagues

UET reviewed the version with additional proposals for discussion and ongoing items to be discussed at EULT meeting tomorrow, as well as a shorter list of changes already implemented for other meetings. UET agreed to share one of the list with the Trade Unions.



