

## UET meeting

13 October 2020, 10:00 to 12:00

MS Teams

### Agenda

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| 1.   | <b>Minutes and Matters Arising from the Previous Meetings held on 29 September 2020</b>  | 10 minutes<br>Approval<br>Chair          |
| 2.   | <b>Standing item: Financial Update</b>   | 50 minutes<br>Discussion<br>David Reeve  |
| 2.1. | <b>Cash flow update</b>  | Information<br>Sarah Hutchings           |
| 2.2. | <b>Revised budget and cash-flow papers</b>   | Discussion<br>Deborah Wakely             |
| 3.   | <b>SUBU Bye-laws</b>   | 15 minutes<br>Approval<br>Deborah Wakely |
| 4.   | <b>Workload Management</b>   | 20 minutes<br>Discussion<br>Jane Forster |
| 5.   | <b>Dorset Skills Ambitions 2020-2038</b>   | 15 minutes<br>Discussion<br>Jim Andrews  |
| 6.   | <b>Standing item: OfS and Government Reporting</b> <ul style="list-style-type: none"><li>• Reportable events update</li><li>• Regulatory Reporting Tracker</li></ul> | 5 minutes<br>Information<br>Chair        |
| 7.   | <b>Future Meetings and Items:</b> <ul style="list-style-type: none"><li>• 21 October - ULT agenda</li><li>• 4 November -ULT agenda</li></ul>                         | 5 minutes<br>Review<br>Chair             |
| 8.   | <b>AOB</b>   |  |