

UET meeting

31 March 2020, 11:00 to 12:00

MS teams

Attendees

UET members

John Vinney, Tim McIntyre-Bhatty, Jim Andrews, David Reeve

In attendance

Jane Forster, Christina Pizot (Minute taking)

Meeting minutes

1. Minutes and Matters Arising from the Previous Meetings held 24 March 2020


Approval
Chair

Minutes

Minutes from the last meeting were approved with no further comments or redactions.

Matters arising

JFo noted that the February Management Accounts would be circulated for information at the EULT meeting today.

 Minutes_UET Meeting_240320-1.pdf

2. Standing item: Financial Update

Discussion
David Reeve

DR reviewed the latest cash flow position and forecast through to September 2020.

DR noted forecast would be dependent on our decision to our approach to student accommodation and the next instalment of international students numbers. In the short term, figures were being reviewed on a daily basis.

[ITEM REDACTED]

The wider 2019/20 impacts of Covid19 were currently being estimated:

- loss of income due to central events being cancelled & associated costs
- Research impact
- Accommodation costs
- Student fees, including international students

DR recommended we reported this as a 'reportable event' to OfS. In terms of time frame, JV suggested writing the report as soon as possible and updating the report as things progressed.

UET agreed with this approach and would schedule a meeting today with MS Deborah Wakely, Clerk to the Board, as per the OfS reportable events guidelines.

3. New Education & Skills Funding Agency (ESFA) Apprenticeship Agreement for Training Providers

Approval
Chair

The Education & Skills Funding Agency Apprenticeship (ESFA) has issued a new Agreement with a request that it should be signed and returned by the 6 April 2020 to avoid any disruption to funding.

UET were asked to recommend to the authorised Board signatory that BU enters into the ESFA Training Providers Agreement.

UET approved the recommendation as outlined in the attached document.

 UET Paper - New ESFA Agreement (March 2020)v2.pdf

 CAF 15857 ESFA Agreement March 2020 v2 updated by Finance.pdf

4. Standing item: OfS and Government Reporting

Discussion
Jane Forster

- BU Reportable Events Decision Log
- Regulatory Reporting Tracker

As outlined in item 2, the financial impact of Covid-19 would be reported to the OfS as a reportable event.

5. Future Meetings and Items:

- ULT forward agendas
-

6. AOB

- UCU email

JA had not received a response as yet.

- '*No detriment policy*' student emails received

JA commented that a message regarding our position would be circulated to all students this week.

