

Senate

Terms of Reference

Delegated Authority and Purpose	Senate is the academic governing body of BU and is responsible to the Vice-Chancellor and the University Board for monitoring and advising on the academic work of the University.
Main responsibilities	<p>Subject to the provisions of the Articles of Government for BU, Senate shall be responsible for:</p> <ol style="list-style-type: none"> 1. General matters relating to research, scholarship, teaching and programmes at the University, including the criteria for the admission of students; 2. The appointment and removal of internal and external examiners (delegated to Academic Standards & Education Committee); 3. Policies and procedures for assessment and examination of the academic performance of students; 4. The content of the curriculum; 5. Academic standards and quality and the validation and review of programmes; 6. The procedures for the awards of qualifications and honorary academic titles; 7. Confirmation of awards made by undergraduate and postgraduate Boards of Examiners and by Research Examinations Teams (the Vice-Chancellor on behalf of Senate); 8. The procedures for the expulsion of students for academic reasons; 9. Considering both the development of the academic activities of the University and the resources needed to support them and for advising the Vice-Chancellor and the University Board thereon; 10. Advising on such other matters as the University Board or the Vice-Chancellor may refer to Senate
Duration	Permanent
Chair	Vice-Chancellor
Deputy Co-Chairs	Pro-Vice Chancellor Education and Quality Pro-Vice Chancellor Research and Knowledge Exchange
Management and Support	Secretary and administrative support – As appointed by the Chair.
Membership	<ol style="list-style-type: none"> 1. Vice-Chancellor 2. Pro-Vice Chancellor Education and Quality 3. Pro-Vice Chancellor Research and Knowledge Exchange 4. Pro-Vice Chancellor Student Experience 5. Finance Director (or equivalent) [Note that the Finance Director will leave the membership once all three PVCs in post]

	<ol style="list-style-type: none"> 6. Chief Operating Officer [Note that the Chief Operating Officer will leave the membership once all three PVCs in post] 7. Academic Registrar 8. Director of Student Services 9. Head of Research Development and Support 10. Executive Deans of Faculty 11. President of the Students' Union 12. Vice-President (Education) of the Students' Union 13. Chief Executive of the Students' Union 14. Two members of academic staff from each Faculty freely elected triennially by members of academic staff of that Faculty 15. Two members of the professional and support staff freely elected triennially by members of professional and support staff, in accordance with such arrangements as Senate shall from time to time approve 16. Up to two members of the professoriate in each Faculty nominated by the Executive Dean and approved by the Chair. 17. Deputy Chair of Academic Standards and Education Committee 18. Deputy Chair of Research and Professional Practice Committee 19. One Research Ethics Committee Panel Chair 20. One senior member of the University Hospitals Dorset NHS Foundation Trust 21. One senior member of the Dorset Healthcare Trust <p>It is at the discretion of the Chair to require the presence of particular individuals for any given discussion.</p>
Quorum	At least 50% of the total membership (or as otherwise agreed by Senate)
Usual Number of Meetings	Three per year
Reporting Line	None
Minutes	University Board (for noting)
Sub-committees	Academic Standards and Education Committee Research and Professional Practice Committee Research Ethics Committee Faculty Academic Board
Publication	Non-confidential agendas, papers and confirmed minutes of Senate are routinely published.
Notes	The responsibilities of Senate and other related information is detailed in the Articles of Government for Bournemouth University.

Policy and Committees use only:

Final approval by:	University Board	Version number:	n/a
Approval date:		Notes:	
Date of last review	May 2023	Due for review:	September 2023